



Business Edition – Key functionality summarised

This document highlights the key features available within the Business Edition of the Palladium suite.

- Mail or export reports directly in Excel, Word or PDF
- Multiple companies supported
- Store data for multiple financial years
- Dynamic reconnection to the database
- Transactional database processing
- Ability to post in the previous financial period
- Audit trail/double entry system
- Attach company logo to processing documents
- User-defined optional fields
- User-level security by feature and function
- User access rights per report GL
- View the user who created GL journal on processing documents
- User task function with user statistics
- Lock closed financial periods
- Attach files to all master files and processing documents
- Archive data
- Integrated SMS marketing & collections - additional fees apply
- Batch printing and emailing function

General Ledger

- General Ledger financial reporting
- Financial reporting history
- Account sets (stock control groups)
- Journal entry
- Post/save/recall/amend journal entries
- Bank (cash book) reconciliation
- Budget ledger accounts
- General ledger account user access security
- Enter cash deposit slips
- Third party payroll imports
- Profit centre accounting & budgeting
- Profit centre template allocations

Accounts Payable

- Maintain vendor accounts
- Purchase invoice input
- Purchase orders/requisitions (or quotes)
- Payments facility with pre-payments
- Invoice inventory items, service items, GL codes
- Multiple delivery locations
- Secure save/recall/amend purchase invoices
- Inline spell check on documents
- Vendor terms
- Automatic debit note (returns) facility
- Apply discounts automatically
- Allocate transactions to centres (job costing)
- Keep track of backorders
- Payables accounts browser & analysis
- Tax authority payment calculation

Accounts Receivable

- Maintain customer accounts
- Sales invoices
- Sales orders & quotes
- Multiple shipping/delivery locations
- Receipts facility with deposits
- Save/amend/recall invoices with audit trail
- Inline spellcheck on documents
- Link customers to pricelists
- Link customers to salespersons
- Customer terms/credit control & adjust as document cover
- Sales person recording at document header
- Automate credit note facility from invoice
- Apply payment discounts automatically
- Allocate transactions to profit centres



Palladium summary factsheet

Palladium is a suite of accounting & ERP software that's simple to use yet powerful. Delivering a range of innovative features designed to help you manage and control your business, Palladium enables you to drive greater efficiency and deliver enhanced customer service.

- Report on customer backorders
- Cycle billing (subscription/repetitive billing)

Inventory & Assembly

- Maintain inventory & service items
- Inventory categories
- Buy & stock in different units & conversions
- Link items to multiple vendors
- Multiple price lists for items
- Set reorder points
- Barcode enabled
- Inventory adjustments
- Multi-location (warehouse) inventory with stock, transit and repair warehouses with transfers
- Bill of materials/auto kitting
- Assembly - assemble multiple finished goods or by-products
- Inventory master file optional fields
- Stock count, optionally with PDT scanner

Reporting

- Run reports on any day(s) or over any period in history
- Aging in days or calendar periods
- Quick view of customer & supplier aging totals
- Customised form locations for a document by the user
- Customise printer per document type

- Customisable forms
- Batch printing/batch emailing
- Add custom reports to Palladium menu system
- Dynamic balance b/f or open item customer statement reporting option
- Email or export all reports directly to MS Office
- Trends reports & graphs in modules
- Quick journal entry report on all processing documents to view transaction
- View the user who created the document on all processing documents
- Price & stock check lookup facility
- View user system login history & processing statistics

Integration

- Integrated SMS module - additional fees apply
- Import/export to and from Excel
- Export all reports to Excel, Word or PDF or to email as attachments in one of the formats
- Send email directly from a standard mail server or an exchange server
- Import history transactions from Excel
- MS Outlook integration
- Data import from ACCPAC Simply Accounting

Other

- Cloud hosting option available

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About Palladium Software

Palladium offers end-to-end business solutions catering for aspects of business from accounting, manufacturing, point-of-sale and distribution. Our software features are also developed on 3 core business success values of increasing turnover, optimising margins and improving operational efficiency.

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